MAXWELL ELEMENTARY/MIDDLE SCHOOL

800 Magnolia Blvd, Montgomery, AL 36112

SAC Meeting Minutes

Thu, Mar 5, 2026

Welcome- Meeting started at 3:40

Presentation of Previous Meeting Minutes by Mrs. Christy Jones

Old Business:

1. Field Trips- Field trips must be curriculum related in advance, and within the transportation budget for current school year. Ms. Kopke will speak with chief of staff about an art field trip.
2. Breakfast- Breakfast is not a feasible option for school year 2025-2026. Due to budget constraints for staffing the café for supervision or food preparation. Ms. Kopke will clarify number of hours and what daily hours café staff work.
3. Lunch Portions- Ms. Ellenburg shared speaking with Ms. Abbey Fletcher regarding portion sizes at lunch. She learned that the portions on based on caloric portion sizes. Students are within the calorie requirements for students. Students can purchase seconds if they are interested.
4. Sports-Ms McGinley shared how some sports are funded at other DoWEA schools. Some schools only have sports that are offered at CYP, some outside organizations help sponsors, or parents funded athletic fees are other options. We hope to have more/different sports and extracurricular activities in 26-27 school year. Ms. Kopke will check with chief of staff about a sports fee. We have EDA money for coaches, but not for uniforms or equipment.
5. PTA- School dances were a huge success. PTA will have a full board pending vote at next PTA meeting. The next meeting date is March 31 but will have to be rescheduled. The transition of board members will happen at the end of the school year. Staff support will be needed at school events to help with supervision such as picture day and book fair. Staff feedback for fundraisers will be considered.
6. Safety- Ms. McGuire has reached out to CE about a potential bike lane for bikers attending school at MEMS. Possible bike education class for school year 26-27.

7. Block Schedules- Ms. Kopke explained MEMS will not adopt a block schedule for middle school. We will have a 7-period schedule for SY 26-27. New electives are to be offered.
8. Car Rider Line- Ms. Kopke shared that increased supervision has been added to the morning car-rider line. Parents are to drop students at the metal awning MEMS front doors. If any safety concerns appear in the car rider line, Ms. Kopke will be calling the parents directly.
9. Assessment calendar- Ms. Kopke shared that a middle school assessment calendar in Google classroom. Middle school newsletters are appreciated. The homework amount is more reasonable than previous meeting.

New Business:

1. EDA-Mr. Montgomery brought up previous EDA's being paid out. Ms. Kopke noted if there was signed contract the EDA was paid out. Ms. Kopke shared EDA's will open at the end of the year for Coaches, PBIS, Athletic Director, etc for staff to apply for. If there was a signed contract, the staff member was paid for school year 24-25. If there is not a signed contract for the 25/26 school year, those EDAs will not be paid.
2. Activities for SY 26-27 school year- Ms. Kopke shared MEMS will have a yearbook class for middle school. We are looking to have a photography class but need the equipment to do so. We will look into clubs for elementary students.
3. Morning News- We do not have video announcements but will have voice announcements including the pledge and birthdays starting in August.
4. Staffing- Mr. Montgomery asked for staffing updates on teachers and substitutes. Ms. Kopke is in the process of interviews for vacancies. We have hired new substitutes. The school nurse will be starting on March 9, 2026.

The meeting was adjourned at 1645.